

Position title	Mechanical Supervisor
Position status	LN
Position reports to	Project Team Lead
Department	Maintenance
Rotation pattern	14/14

Job purpose

- Provide Mechanical Engineering technical support to Static Maintenance Department and implementing instructions from Project Team Leader related to all work under his supervision.
- Proficient and self-motivated Engineer, with good time management skills and a track record for consistent project delivery - with strong technical knowledge and competence discipline. Works well with minimal supervision

Duties and responsibilities

- Provide scope of work for all Mechanical work inside Majnoon oil field for static maintenance department like pipe line /flowline replacement, Pipeline repair, Pump installation etc.
- Take ownership of Mechanical technical queries to ensure resolution to the satisfaction of the Project Team Leader
- Contribute to the development of the plans, schedules and estimates for individual work scope and integrated plan
- Review of job progress and cost reports regarding Mechanical engineering activities
- To liaise with other disciplines in the execution of the work
- Ensure that all Mechanical design changes are captured by the change control process
- Contribute to the development of the plans, schedules and estimates for individual work scope
- Extensive Knowledge of NDE techniques VT/UT/MT/PT/RT Methods.
- Ensure that all Mechanical work is carried out in accordance with Asset priorities and schedules as set out in the integrated plan
- Trouble-shooting the design, identifying and resolving issues with Construction Contractor by raising and resolution of Site/Technical Queries.
- Liaise with Construction Supervisors on day to day issues.
- Completing and reviewing as-built documentation.
- To attend daily/weekly progress meetings and generate status reports as requested.
- Review and acceptance of final mechanical system handover documentation on behalf of the project.
- Plan, assist in direction and execution of mechanical work, including equipment in the field, to meet project objectives
- Maintains first-level quality assurance to confirm that the installations of all static and equipment and support systems in accordance with the plans, specifications, and industry standards
- Assist construction personnel with general technical details
- liaising with quantity surveyors about the ordering and negotiating the cost of work orders.
- Collaborates with construction management to eliminate any hazards associated with the work that may adversely affect the environment or the safety or health of employees
- Interpret equipment vendor drawings and manuals, P&ID's and piping isometrics
- Provides resolution for technical engineering problems; coordinates application of solutions
- Ensure project schedules are being met
- Interact with all contractors during construction phase of a project

Qualification & Training requirements

- Bachelor degree in Mechanical Engineering.
- High professional skills in AutoCAD program 2D&3D

Experience

- 8 years of relevant job experience within the oil & gas industry.
- Minimum 4 years of experience as Pipeline engineer role in oil and gas industries.

Language proficiency, computer and software skills

- MS Office:
 - Excel – advanced
 - Word – Intermediate
 - Power Point - Intermediate
- SAP – intermediate
- English – Excellent (verbal & written)

Skills

- Proven supervisory skills
- Communication skills
- Presentation skills
- Focus on continuous self-learning and improvement
- Promote and maintain high level of safety awareness, by completion of Unsafe Act Reports/ Near Miss Reports/ Incident reports/ Toolbox Talks. Promote Environmental awareness in line with AFPC policy.
- Maintenance experience in engineering of various types foundations for static and rotating equipment's, pipe supports, pipe racks and pipe bridges.
- Experience in maintenance of oilfield facilities such as control rooms, electrical substations, pump sheds, tank foundations.
- Demonstrate problem-solving skills both technical and non-technical.
- Experience in technical evaluation of bids for materials.
- Shall possess and be capable of demonstrating administration and interpersonal skills in dealing with COMPANY Site Representative with regard to terms and conditions of CONTRACT, the WORK, invoices timesheets and all associated documentation.
- Ability to work cohesively and communicate successfully in multi-cultural teams whilst being aware of and sensitive to cultural differences
- Ability to communicate, co-ordinate, and manage cost data flow interfaces with each function.

Position title	Wells HSE Technician
Position status	LN
Position reports to	Wells HSE Lead
Department	HSSE
Rotation pattern	7/7

Job purpose

Assist the Wells HSE Lead in data collection, organization, and implementation of safety and health and environmental programs and record keeping as they pertain to the company policies and promote HSE culture in Anton Oilfield Field Services.

Duties and responsibilities

- Oversee and supervise Drilling, Hoist and CWI activities cross the field through manage a wells HSE team.
- Provides HSE oversight for field operations for Wells and non-rig work activities in Majnoon Oilfield.
- Training and coaching of site personnel on HSE rules and requirements.
- Ensure contractors comply with relevant AoS safety procedures and legal standards
- Maintain monthly reporting statistics for performance
- Work day to day with the Well Site Lead
- Assist with the execution, and follow through of the audit program as it applies to Well Engineering activities.
- Facilitate or participate in risk assessment activities
- Monitoring of the Permit to Work System.
- Carrying out regular workplace inspections.
- Carrying out scheduled inspections of all Emergency and Life Saving Appliances aboard the Rig.
- Knowledge of the Rig Emergency Response Plan and Emergency Procedures.
- Complete Daily, Weekly and Monthly HSE Reports.
- Carry out Weekly Safety Meetings, record and distribute minutes of same.
- Participation in Company scheduled training and safety activities.
- Promotion of Safe Working Practices.

Qualification & Training requirements

- Degree or Diploma or equivalent or recognized higher level HSE qualification.
- 3+ years' HSE experience in Wells.

Experience

- 3+ years of relevant job experience within the oil & gas industry in drilling and exploration.

Language proficiency, computer and software skills

- MS Office: Excel – Intermediate, Word – Intermediate, Power Point – Intermediate.
- English – upper intermediate (verbal & written)

Skills

- Excellent interpersonal skills with proven success working in multi-disciplinary teams
- Clear and efficient verbal communications.
- Self-motivation and ability to work efficiently within a team environment, especially influencing contractor performance to achieve no accidents and no harm to people.
- Effective at developing and maintaining internal and external relationship.
- To act within the principles of company standards and business ethics.